



# Multiple Listing Service Application ASSISTANT

E-mail: [membership@sdar.com](mailto:membership@sdar.com)

**Member Services**

4845 Ronson Court, San Diego, CA 92111  
 Phone: (858) 715-8040 ▪ (800) 525-2102  
 Fax: (858) 715-8090 ▪ [www.sdar.com](http://www.sdar.com)

**Office Use**  
 Assistant # \_\_\_\_\_ Assistant Type # \_\_\_\_\_  
 Assistant for Broker/Agent ID# \_\_\_\_\_

**Assistant Information:**

Assistant Name \_\_\_\_\_  
Print name as it appears on CalBRE License (If you are licensed)

Residence Address (optional) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Assistant Phone \_\_\_\_\_ Assistant E-mail \_\_\_\_\_  
(will appear in roster) (will not appear in listing)

I DO NOT  I DO hold a CA real estate license. \_\_\_\_\_ (Applicant's Initials here)

CalBRE License # \_\_\_\_\_ Exp. Date \_\_\_\_\_ "My Account" Password \_\_\_\_\_  
(Copy of License Required) (Minimum 6 characters, maximum 9 characters)

Name of Broker/Agent you are assisting \_\_\_\_\_ Agent # \_\_\_\_\_

E-mail Address of Broker/Agent you are assisting \_\_\_\_\_

**Office Information:**

Firm Name \_\_\_\_\_ Firm # \_\_\_\_\_

Firm Address \_\_\_\_\_ Suite # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Office Phone \_\_\_\_\_ Fax \_\_\_\_\_

1. I have received and agree to abide by the rules and regulations and all administrative policies. I will observe these rules with such amendments as may be made hereafter as long as I remain an Assistant.
2. I am responsible for the security of my Assistant pass code and will not share or make available to any person.
3. I agree to attend a MLS Orientation within 60 days of access to avoid termination of all MLS privileges.

\_\_\_\_\_  
**Signature of Assistant** **Date** **Signature of Responsible Agent** **Date**

The above assistant is affiliated with my office. This authorizes his/her access to the SANDICOR, Inc. Multiple Listing Service. I understand that I am responsible for the assistant's use or misuse of the service in accordance with the SANDICOR MLS Rules and Regulations.

\_\_\_\_\_  
**Broker of Record Signature** **Date**

**Application fees and MLS fees are non-refundable**

**Fees can be charged to:**

Visa  MasterCard  Discover  AmEx

Credit Card \_\_\_\_\_

Amount to be charged \_\_\_\_\_ Expiration date \_\_\_\_\_

Signature \_\_\_\_\_

**Application fee** \$25.00  
**Quarterly fee** \$24.00  
**Scout Fee** \$18  
\*One-time purchase fee for SAFE/MLS®  
**Reinstate/**  
**Reactivation fee** \$25.00